



**Auburn Vocational School District  
Board Meeting Agenda  
August 2, 2016  
7:00 pm**

**Item #1 Roll Call**

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Mrs. Jean Brush   | <input type="checkbox"/> Mr. Ken Klima       | <input type="checkbox"/> Mr. Erik Walter   |
| <input type="checkbox"/> Dr. Susan Culotta | <input type="checkbox"/> Dr. Brian Kolkowski | <input type="checkbox"/> Mrs. Kelly Wanyek |
| <input type="checkbox"/> Mrs. Mary Javins  | <input type="checkbox"/> Mr. Roger Miller    | <input type="checkbox"/> Mrs. Mary Wheeler |
| <input type="checkbox"/> Mr. Geoffrey Kent | <input type="checkbox"/> Mr. Paul Stefanko   |  |

**Item #2 Pledge of Allegiance**

**Item #3 Approve Agenda**

Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #4 Approve Minutes of Last Meeting**

Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #5 Public Participation**

**Item #6 Administrative Report**

- A. OSBA Capital Conference - November 13-16, 2016, **Notify Lori by Monday, August 8<sup>th</sup>**
- B. Staff In-Service Days – August 12 & 15, 2016
- C. Opening of School Year for Students – August 16, 2016
- D. Lake County Fair – August 17 – 21, 2016
- E. Great Geauga County Fair – September 1-5, 2016
- F. Update Welding Program
- G. Planning Meeting for possible Perry Agricultural Center

**Item #7 Facilities Committee Report – Mrs. Mary Javins**  
❖ *Update of Summer Projects*

**Item #8 Student Achievement Report – Mrs. Jean Brush**

**Item #9 Legislative Report – Mrs. Mary Javins**

**Item #10 Recruitment/Curriculum Committee Report–No Report**

**Item #11 Finance Committee Report – No Report**

**TREASURER’S AGENDA**

**Item #12 Render Financial Reports**

ORC 3313.29-The treasurer shall render a statement to the Board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending June 30, 2016 are hereby rendered and include: Financial Summary, Appropriations Report, Monthly Comparison Report, Check Register, Bank Reconciliation, and Investment Report. (See Attachments Item#12)

**No Action Required.**

**Item #13 Approve Transfers**

It is my recommendation that the Board approve the following transfers from the General Fund effective July 1, 2016.

<b>Fund</b>	<b>Amount</b>	<b>Purpose</b>
Lunchroom Fund	\$75,780.00	Lunchroom Supervisor Salary and Benefits
Public School Support	\$25,000.00	Student trips for local, state and national contests

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

## Item #14 Approve Change Funds

It is my recommendation that the Board approve the change funds for the 2016-2017 school year total of \$287.00.

Adult	\$150.00
Attendance/Main Office	\$80.00
Lunchroom	\$57.00
<b>Total</b>	<b>\$287.00</b>

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

## Item #15 Approve Donation

It is my recommendation that the Board approve the donation of \$15,000.00 from Gene Haas Foundation, 2800 Sturgis Road, Oxnard CA 93030.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

# Superintendent's Agenda

## Item #16 Human Resources

### *A. Employ Adult Workforce Education Staff 2016-2017*

It is my recommendation that the Board employ the following workforce education staff for the 2016-2017 school year. One-Year Limited Contracts.

First Name	Last Name	Title	Hourly Rate
Gerald	Allen	Geauga One-Stop	\$18.00
Joseph	Ballentine	HVAC I Instructor	\$30.00
Robert	Bambrick	Firefighter Instructor	\$30.00
John	Blauch	EMT/Firefighter Instructor	\$30.00
Steven	Borkowski	CNC Instructor	\$30.00
George	Brown	Firefighter Instructor	\$30.00
Jeffrey	Buehner	Firefighter Instructor	\$30.00

<b>First Name</b>	<b>Last Name</b>	<b>Title</b>	<b>Hourly Rate</b>
Johnny	Chapin	HVAC Instructor	\$30.00
Laura	Ciszewski	Computer Instructor	\$30.00
Robert	Clark	EMT/Paramedic Instructor	\$30.00
James	Davis	EMT Instructor	\$30.00
Stephen	Drapp, Jr.	Firefighter Instructor	\$30.00
Robert	Fitzgerald	Firefighter Instructor	\$30.00
John	Frazier	Firefighter Instructor	\$30.00
Gregory	Hollerbach	EMT/Firefighter Instructor	\$30.00
Michael	Homovec	Firefighter Instructor	\$30.00
Randy	Horvath	Automotive Technology/Small Engine	\$30.00
Joseph	Hunt	EMT/Firefighter Instructor	\$30.00
Janene	Ishee	Geauga One-Stop	\$18.00
Robert	Ivancic	EMT/Firefighter Instructor	\$30.00
Lisa	Kermode	PN Faculty Evening Clinical	\$30.00
Edward	Koziol	Firefighter Instructor	\$30.00
Richard	LaForce	Industrial Maintenance Instructor	\$30.00
Al	Large	CNC Instructor	\$30.00
Steven	Laskey	Firefighter Instructor	\$30.00
Brian	Lee	Welding Instructor	\$30.00
Michael	Lerman	EMT/Firefighter Instructor	\$30.00
Eugene	Lutz	EMT/Firefighter Instructor	\$30.00
James	McDonald	EMT/Firefighter Instructor	\$30.00
Justin	Meister	EMT/Firefighter Instructor	\$30.00
Mark	Menary	EMT/Firefighter Instructor	\$30.00
John	Michalak	EMT/Paramedic Instructor	\$30.00
Daniel	Morrow	Automotive Technology	\$30.00
Daniel	Murdock	EMT Instructor	\$30.00
Karen	Nelson	PN Faculty	\$30.00
Raymond	Paduano	Firefighter Instructor	\$30.00
Thomas	Perko	EMT/Firefighter Instructor	\$30.00
Nick	Peters	Welding Instructor	\$30.00
David	Peterson	Firefighter Instructor	\$30.00
Timothy	Portik	CNC Instructor	\$30.00
Eric	Reed	Firefighter Instructor	\$30.00
Joe	Renda	Welding Instructor	\$30.00
Warren	Richter	EMT/Firefighter Instructor	\$30.00
Jarred	Rogge	Welding Instructor	\$30.00
Thomas	Roseum	Facilities Maintenance Instructor	\$30.00
Matthew	Sadowski	Firefighter Instructor	\$30.00
William	Shaw	Firefighter Instructor	\$30.00
E. Lee	Silvi	Firefighter Instructor	\$30.00
Timothy	Sitz	Firefighter Instructor	\$30.00
Tom	Sitz	Firefighter Instructor	\$30.00

First Name	Last Name	Title	Hourly Rate
Ronald	Sovak	Electricity/Electronics	\$30.00
Darrin	Spondike	Computer Networking	\$18.00
Carmen	Tibaldi	EMT Instructor	\$30.00
Tim	Tobin	Firefighter Instructor	\$30.00
Debra	Upole	PN Faculty (sub)	\$30.00
Mathew	Urie	EMT/Paramedic Instructor	\$30.00
Brian	Valletto	Firefighter Instructor	\$30.00
Bob	Varner	Firefighter Instructor	\$30.00
Andrew	Venclauskas	Computer Instructor	\$30.00
Susie	Vigh	EMT/Paramedic Instructor	\$31.15
Kevin	Weidig	Firefighter Instructor	\$30.00
Roberta	Widlits	PN Clinical Instructor	\$30.00
Stacey	Yarnell	Evening Faculty LPN	\$30.00
Troy	Yoder	Firefighter Instructor	\$30.00
Linda	Yoo	PN Faculty	\$30.00
Ronald	Zak	Firefighter Instructor	\$30.00

*B. Approve ABL Staff 2016-2017*

It is my recommendation that the Board employ the following teachers/staff for the 2016-2017 school year. These employees cover the Auburn, Eastlake, Geauga, Lakeland, Lake County Jail, Madison and Painesville areas for ABL and GED. (ABLE 501 Fund)

Employee Name	Title	Location	Hourly Amount
Anne Anderson	ABLE Instructor	Gauga	\$21.00
Sandy Bennett	Administrative Asst.	Painesville	\$14.59
Darlene Billy	Office Support	Auburn	\$14.59
George Blasier	ABLE Instructor	Lake County Jail	\$21.00
Barbara Bouck	ABLE Instructor	Auburn	\$21.00
Bruce Cline	ABLE Instructor	Auburn	\$23.10
Lucy Damko	ABLE Instructor	Eastlake	\$21.00
Kay Deighan	ABLE Instructor	Lake County Jail	\$21.00
April Frazier	ABLE Instructor	Auburn	\$21.00
Wendy Fuchs	ABLE Instructor	Gauga	\$21.00
Randy Jeffries	ABLE Instructor	Lakeland	\$21.00
Charles Kerwood	ABLE Instructor	Madison	\$21.00
Gloria Kilfoyle	Orientation Specialist	Auburn	\$23.10
Renate Knuth	ESOL Teacher	Painesville	\$21.00
Dee Marjenin	ABLE Instructor/Recruitment	Auburn	\$21.00
Melissa Mazzoleni	ABLE Instructor	Auburn	\$21.00
Deb McCarty	ESOL Teacher	Painesville	\$21.00
Rich Merhar	ABLE Instructor	Auburn	\$21.00
Cindy Metzger	ABLE Instructor	Auburn	\$21.00
Mary Newcomb	ABLE Instructor	Gauga	\$21.00

*C. Approve Substitutes for 2016-2017 School Year*

<b>Name</b>	<b>Subject Area Certified</b>
Pennie Baptie	Physical Science/Chemistry/Physical Science/Physics
Patricia Barrett	General Education
Jim Brown	Graphic Occupations/Agribusiness/Transition to Work
Marilyn Craine	Education of the Handicapped/Specific Learning Disabled
Gary Cottrill	German
Morris Dodson	Integrated Social Studies
Dennis Harvey	General Education
Debra Jackson	Substitute Kitchen Helper
Myrlene Joseph-James	Integrated Mathematics/Physical Science/Chemistry
Courtney Lange	Integrated Language Arts
Dave Litterst	Industrial Technology
Kathy Martin	VO Nurse Assistant/Diversified Health Occupations
Sanja Medved	Substitute Kitchen Helper
Neeru Ramnath	Marketing Communications/Business Administration & Management
Phillip Stropkey	Building & Property Maintenance/Electrical Trades
Donna Temple	Biological Science/Career Based Intervention
Christine Theroux	Integrated Social Studies
Diane Toth	Family & Consumer Science Education
Ann Walker	Integrated Language Arts
Karen Weaver	Cosmetology

*D. Approve Unpaid Days Off*

It is my recommendation that the Board approve unpaid days off for Ms. Cindy Coin from August 15, 2016 thru August 19, 2016, as well as, September 16, 2016 thru September 23, 2016.

It is my recommendation that the Board approve unpaid days off for Ms. Jessica Brown from August 17, 2016 thru August 19, 2016, as well as, October 17, 2016 thru October 18, 2016.

*E. Approve Fire Officer I & II Program Instructors*

It is my recommendation that the Board of Education approve the following certified instructors for the Fire Officer I & II program. These instructors will be paid based on if they are Lead Instructor for the program at the flat rate of \$250 or if they are an Assistant Instructor for the program at the flat rate of \$125.

*F. Approve Fire Officer I & II Program Instructors (cont.)*

George Brown	Firefighter Instructor Certified
Edward Koziol	Firefighter Instructor Certified
John Frazier	Firefighter Instructor Certified
Michael Carroll	Firefighter Instructor Certified
William Shaw	Firefighter Instructor Certified

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #17 Approve Daytime School Resource Officer**

It is my recommendation that the Board approve the daytime school resource officer, Deputy Scott Sitz for the 2016-2017 school year. The agreement for 2016-2017 school year would remain, with an increase to cover the Deputy’s contracted increase. Auburn Career Center portion for the 2016-2017 school year would be \$69,581.00.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item # 18 Approve Evening School Resource Officer**

It is my recommendation that the Board approve the evening school resource officer, Deputy Dale Pohto for the 2016-2017 school year. The agreement for 2016-2017 school year will reimburse the Lake County Sheriff’s Office for the salary and benefits of Deputy Pohto for 12 months in the amount of \$99,401.00.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #19 2016-2017 Housing Project - 7070 Auburn Road**

*A. Approve Foundation Quote*

It is my recommendation that the Board approve the foundation quote from La Vigne Poured Walls of Willoughby, Ohio in the amount of \$16,727.95. There were a total of three (3) quotes requested; however, only La Vigne responded. (See Attachment Item #19A)

The other two (2) companies contacted were Modern Poured Walls (MPW) and Solid Poured Walls.

*B. Approve Excavation Quote*

It is my recommendation that the Board approve the excavation quote from Pillar Excavating & Demolition of Painesville, Ohio in the amount of \$7,500.00. There were a total of three (3) quotes received; the other two (2) quotes are from Solid Rock Excavation & Poured Walls of Wickliffe, Ohio and O’Neil Excavating LTD of Concord, Ohio. (See Attachment Item #19B)

*C. Approve Lumber Quote*

It is my recommendation that the Board approve the lumber quote from Mentor Lumber & Supply Co. of Chardon, Ohio in the amount of \$21,802.76. There were a total of three (3) quotes received; the other two (2) quotes are from Carter Lumber of Chardon, Ohio and 84 Lumber Co. of Concord, Ohio. (See Attachment Item #19C)

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #20 Approve Enrollment Track Software**

It is my recommendation that the Board approve the enrollment track software in the amount of not to exceed \$20,000.00. (See Attachment Item #20)

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #21 Other**

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #22 Executive Session**

- a) Pursuant to Ohio Revised Code Section 121.22(G) (1), I hereby recommend that the Board make a motion to adjourn to executive session for the purpose of considering the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individual unless such person requests a public hearing.
- b) Pursuant to Ohio Revised Code Section 121.22 (G)(2), I hereby recommend that the Board make a motion to adjourn to executive session to consider the purchase of property or the sale of property, if premature disclosure of information would give an unfair competitive bargaining advantage to a person whose private interest is adverse to the general public interest.
- c) Pursuant to Ohio Revised Code Section 121.22(G)(3), I hereby recommend that the Board make a motion to adjourn to executive session to meet with Board Legal Counsel to discuss disputes involving the Board and/or the School District that are the subject of pending or imminent court action.

\_\_\_ Mrs. Jean Brush

\_\_\_ Mr. Ken Klima

\_\_\_ Mr. Erik Walter

\_\_\_ Dr. Susan Culotta

\_\_\_ Dr. Brian Kolkowski

\_\_\_ Mrs. Kelly Wanyek

\_\_\_ Mrs. Mary Javins

\_\_\_ Mr. Roger Miller

\_\_\_ Mrs. Mary Wheeler

\_\_\_ Mr. Geoffrey Kent

\_\_\_ Mr. Paul Stefanko

Motion \_\_\_\_\_

Time In: \_\_\_\_\_

Second \_\_\_\_\_

Time Out: \_\_\_\_\_



**Item #23 Adjourn**

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

*Please Notice Enclosures: Attachments  
Agenda and Attachments are on Blackboard*

**Next Board Meeting:  
September 6, 2016 @ 7:00 pm**